Montana
Office of Public Instruction
Denise Juneau, State Superintendent

opi.mt.gov

Middle Grades Application for Approval

Middle School Program

Through Provisions of 10.55.902 (3) ARM

Due Date: March 1	**School District Name:**	**LE:**
To: Accreditation & Educator Preparation Division	**School Name**	**SC:**
Grade Levels Included _____to _____ **Number of students served:_____** **School Year _____**	**County:**	**CO No.:**

In approving a district application for middle school accreditation under ARM 10.55.902 (3), the Office of Public Instruction (OPI), will use the following process as a guide:

1. Application from the school district for the school to be accredited as a middle school must be received by the OPI, Division of Accreditation and Educator Preparation, by **March 1.**
2. Application includes:
    a. "Middle School Program Checklist" (enclosed in the appendix and available as a Word document for local use) completed by the district to document the transition and alignment to the standard and serve as a guide for the on-site visitation team;
    b. Curriculum guides for each program area;
    c. Additional information as needed; and
    d. Signatures on this form.
3. On-site visitation by a review team identified by the OPI will be established with the school district.
4. The OPI and the school district personnel will present their overviews of the middle school program to the Board of Public Education at the scheduled April/May meeting following the initial approval.
5. Following the April/May meeting of the Board of Public Education, the OPI will notify school districts of the recommendation of initial approval, initial approval with recommendations or full approval of official middle school accreditation status.

CERTIFICATION: The information on this application is correct to the best of my knowledge.

Printed Name/Board of Trustees Chairperson	Signature	Date
Printed Name/Superintendent (District or County)	Signature	Date

APPROVAL/DENIAL—OFFICE OF PUBLIC INSTRUCTION

Superintendent of Public Instruction	☐ Approval ☐ Denial	Date
Authorized Signature		Date